

Public Document Pack

Peak District National Park Authority

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Aldern House, Baslow Road, Bakewell, Derbyshire. DE45 1AE



Our Values: Care – Enjoy – Pioneer

Our Ref: A.1142/4719

Date: 27 June 2024



NOTICE OF MEETING

Meeting: **National Park Authority**

Date: **Friday 5 July 2024**

Time: **2.00 pm**

Venue: **Aldern House, Baslow Road, Bakewell**

PHILIP MULLIGAN
CHIEF EXECUTIVE

AGENDA

1. **Apologies for Absence**
2. **Election of Chair of the Authority** 5 mins
3. **Election of Deputy Chair of the Authority** 5 mins
4. **Minutes of previous meeting held on 17th May 2024** (*Pages 5 - 10*) 5 mins
5. **Urgent Business**
6. **Public Participation**
To note any questions or to receive any statements, representations, deputations and petitions which relate to the published reports on Part A of the Agenda.
7. **Members Declarations of Interest**
Members are asked to declare any disclosable pecuniary or prejudicial interests they may have in relation to items on the agenda for this meeting.

FOR DECISION

8. **Report of the Member Appointment Process Panel** (*Pages 11 - 24*) 40 mins
Appendix 1
9. **Annual Calendar of Meetings 2025 (KH)** (*Pages 25 - 28*) 5 mins
Appendix 1

FOR INFORMATION

10. **Member Annual Attendance Report (2023/24/KH)** (*Pages 29 - 34*) 10 mins
Appendix 1
11. **Chief Executive Report** (*Pages 35 - 38*) 5 mins
12. **Services Showcase Presentation** 40 mins
13. **Reports from Outside Bodies - None Submitted**
14. **Exempt Information S100(A) Local Government Act 1972**
The Committee is asked to consider, in respect of the exempt item, whether the public should be excluded from the meeting to avoid the disclosure of Exempt Information.

Draft Motion:

That the public be excluded from the meeting during consideration of agenda item 15 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, paragraph 3 “information relating to the financial or business affairs of any particular person (including the Authority holding that information)

PART B

Please note the following items is a Part B, Confidential item

15. Exempt Minutes of the 17th May 2024 (Pages 39 - 42)

Duration of Meeting

In the event of not completing its business within 3 hours of the start of the meeting, in accordance with the Authority's Standing Orders, the Authority will decide whether or not to continue the meeting. If the Authority decides not to continue the meeting it will be adjourned and the remaining business considered at the next scheduled meeting.

If the Authority has not completed its business by 1.00pm and decides to continue the meeting the Chair will exercise discretion to adjourn the meeting at a suitable point for a 30 minute lunch break after which the committee will re-convene.

ACCESS TO INFORMATION - LOCAL GOVERNMENT ACT 1972 (as amended)

Agendas and reports

Copies of the Agenda and Part A reports are available for members of the public before and during the meeting. These are also available on the website <http://democracy.peakdistrict.gov.uk>

Background Papers

The Local Government Act 1972 requires that the Authority shall list any unpublished Background Papers necessarily used in the preparation of the Reports. The Background Papers referred to in each report, PART A, excluding those papers that contain Exempt or Confidential Information, PART B, can be inspected on the Authority's website.

Public Participation and Other Representations from third parties

Please note that meetings of the Authority and its Committees may take place at venues other than its offices at Aldern House, Bakewell when necessary. Public participation is still available and anyone wishing to participate at the meeting under the Authority's Public Participation Scheme is required to give notice to the Customer and Democratic Support Team to be received not later than 12.00 noon on the Wednesday preceding the Friday meeting. The Scheme is available on the website <http://www.peakdistrict.gov.uk/looking-after/about-us/have-your-say> or on request from the Customer and Democratic Support Team 01629 816362, email address: democraticandlegalsupport@peakdistrict.gov.uk.

Written Representations

Other written representations on items on the agenda, except those from formal consultees, will not be reported to the meeting if received after 12noon on the Wednesday preceding the Friday meeting.

Recording of Meetings

In accordance with the Local Audit and Accountability Act 2014 members of the public may record and report on our open meetings using sound, video, film, photograph or any other means this includes blogging or tweeting, posts on social media sites or publishing on video sharing sites. If you intend to

record or report on one of our meetings you are asked to contact the Customer and Democratic Support Team in advance of the meeting so we can make sure it will not disrupt the meeting and is carried out in accordance with any published protocols and guidance.

The Authority uses an audio sound system to make it easier to hear public speakers and discussions during the meeting and makes an audio visual broadcast and recording available after the meeting. These recordings will be retained for three years after the date of the meeting.

General Information for Members of the Public Attending Meetings

Please note meetings of the Authority and its Committees may take place at venues other than its offices at Aldern House, Bakewell when necessary, the venue for a meeting will be specified on the agenda. There may be limited spaces available for the public at meetings and priority will be given to those who are participating in the meeting. It is intended that the meetings will be visually broadcast via YouTube and the broadcast will be available live on the Authority's website.

This meeting will take place at Aldern House, Baslow Road, Bakewell, DE45 1AE.

Aldern House is situated on the A619 Bakewell to Baslow Road. Car parking is available. Local Bus Services from Bakewell centre and from Chesterfield and Sheffield pick up and set down near Aldern House. Further information on Public transport from surrounding areas can be obtained from Traveline on 0871 200 2233 or on the Traveline website at www.travelineeastmidlands.co.uk.

Please note that there is no refreshment provision for members of the public before the meeting or during meeting breaks. However, there are cafes, pubs and shops in Bakewell town centre, approximately 15 minutes walk away.

To: Members of National Park Authority:

Chair: Mr K Smith
Deputy Chair: Mr J W Berresford

Cllr M Beer	Ms R Bennett
Cllr P Brady	Cllr M Buckler
Cllr M Chaplin	Prof J Dugdale
Cllr C Farrell	Cllr C Greaves
Cllr A Gregory	Cllr L Grooby
Cllr B Hanley	Ms A Harling
Cllr A Hart	Cllr L Hartshorne
Cllr Mrs G Heath	Cllr I Huddleston
Cllr D Murphy	Cllr A Nash
Cllr C O'Leary	Cllr Mrs K Potter
Cllr V Priestley	Cllr K Richardson
Cllr K Rustidge	Dr R Swetnam
Mr S Thompson	Cllr J Wharmby
Ms Y Witter	Cllr B Woods

Constituent Authorities
Secretary of State for the Environment
Natural England

Peak District National Park Authority
Tel: 01629 816200
 E-mail: customer.service@peakdistrict.gov.uk
 Web: www.peakdistrict.gov.uk
 Aldern House, Baslow Road, Bakewell, Derbyshire. DE45 1AE



MINUTES

Meeting: **National Park Authority**

Date: Friday 17 May 2024 at 10.00 am

Venue: Aldern House, Baslow Road, Bakewell

Chair: Mr K Smith

Present: Mr J W Berresford, Cllr M Beer, Ms R Bennett, Cllr P Brady, Cllr M Buckler, Cllr M Chaplin, Cllr C Greaves, Prof J Dugdale, Cllr B Hanley, Cllr L Hartshorne, Cllr D Murphy, Cllr A Nash, Cllr C O'Leary, Cllr Mrs K Potter, Cllr V Priestley, Dr R Swetnam, Mr S Thompson, Cllr J Wharmby, Ms Y Witter and Cllr B Woods

Apologies for absence: Cllr C Farrell, Cllr A Gregory, Ms A Harling, Cllr A Hart, Cllr Mrs G Heath, Cllr I Huddleston and Cllr K Richardson.

34/24 MINUTES OF PREVIOUS MEETING HELD ON 15TH MARCH AND 12TH APRIL 2024

The minutes of the National Park Authority Meetings held on the 15th March and 12th April 2024 were approved as a correct record.

35/24 URGENT BUSINESS

There was no urgent business.

36/24 PUBLIC PARTICIPATION

No members of the public were present to make representations to the Meeting.

37/24 MEMBERS DECLARATIONS OF INTEREST

There were no declarations of interest.

38/24 CHAIR'S BRIEFING

The Chair of the Authority provided the following verbal updates to Members.

- Shortlisted for the Head of Resources vacancy on the 18th March with interviews on the 26th March. The post was offered to Emily Fox, so congratulations to her.
- Together with the Deputy Chair, undertook the review of the CEO on the 20th March.
- Attended the launch event of the East Midlands Combined County Authority on the 20th March with the CEO in Chesterfield.
- Attended the Governance Review Working Group on the 22nd March.

- Had a meeting with Sir Richard Fitzherbert at Tissington Hall on the 27th March where he was introduced to the issues of managing a rural estate in the Peak District National Park.
- Together with the CEO and Head of Planning, attended a Teams Meeting on the 11th April with Barry Cummins, Interim Programme Lead for Land and Housing at the East Midlands Combined County Authority to discuss housing issues and funding for housing on brownfield sites.
- Attended the 70th Anniversary of the Ranger Service at Edale on the 16th April.
- Together with the CEO, attended the National Parks England Board Meeting on the 17th April via Microsoft Teams.
- Attended a Teams Meeting with the CEO on the 29th April with Mark Rogers, Interim CEO East Midlands Combined Authority.
- Together with the CEO, attended the CPRE Peak District & South Yorkshire Centenary Celebrations in Sheffield on the 7th May.
- Attended a DEFRA Teams Meeting on the 14th May to discuss the targets and outcomes data for the outcomes framework which is being developed, this was also attended by the Data Strategy and Performance Officers.

39/24 CHIEF EXECUTIVE REPORT

The Chief Executive provided the following updates since the production of his report.

- Held a successful training event with members of the Fires Operation Group, at Stanage Edge. Good to get people together on how to address the issues of wildfires.
- Confirmation from Government that there is a partial extension of the FiPL scheme to go beyond the current end date of March 2025.
- The staff briefing, held on the 14th May was well attended by over 80 members of staff.
- The results of the annual staff survey will be published next week.
- The next CEO Roadshow in Bakewell will be on the 23rd May. Details have been circulated if any Member wishes to go along.

RESOLVED:

To note the report.

40/24 2023/24 AUTHORITY PROGRESS REPORT DECILE 2 (TURN OF YEAR) WITH PERFORMANCE AND BUSINESS PLAN 23/24 INCLUDING CORPORATE RISK REGISTERS.

The Senior Strategy & Performance Officer and Head of Resources were present for this report.

Members thanked Officers for the report which was more easily understandable and a great improvement on what went before. Members also commented that it was good to see that everything was now on track, in particular those areas of concern from last year that have been turned around eg Planning and sickness records.

The recommendations, as set out in the report, were moved, seconded, put to the vote and carried.

RESOLVED:

- 1. That the digital Authority Progress Plan Report (decile 2), which can be viewed here <https://reports.peakdistrict.gov.uk/approgress/> is reviewed and any actions to address issues agreed.**
- 2. That the Performance and Business Plan is approved which includes the year end (23/24) and proposed (24/25) corporate risk registers and that completion of details is delegated to the Head of Resources, to allow for full publication by the statutory deadline of 30 June.**
- 3. That the status of Freedom of Information and Environmental Information Regulations requests is noted.**

Cllr Greaves joined the meeting at 10:20

41/24 PEAK DISTRICT NATIONAL PARK AUTHORITY CAR PARK BYE LAWS 2024

The Property Manager presented the report which was to seek approval to make the proposed car park byelaws 2024, and to implement and enforce them. Members were reminded that the method of reviewing the car park charges had been agreed by the Members at the Programmes & Resources Committee in April 2021.

Although Members were not against the proposal in principle, it was felt that there was a need for an holistic view on how visitors come into the park.

Cllr Potter left the meeting during consideration of this item.

The Officer reported that the purpose of the report was to implement something that was agreed by Members 3 years ago.

Members discussed methods of payment available at car parks and enforcement.

Members asked that Officers report back to Members at a later date to see how the new car park byelaws are performing and asked that the delegation in recommendation 3 of the report be amended to read "To delegate authority to the Authority Solicitor, in consultation with the Chair and Deputy Chair of the Authority, to make any necessary amendments to the draft byelaws following the consultation period".

The recommendations, subject to the amendment to recommendation 3, were moved, seconded, put to the vote and carried.

RESOLVED:

- 1. To note the revised process being undertaken to increase car park fees and charges, previously agreed by the Authority at the Programmes and Resources meeting on 30 April 2021 and Authority meeting on 3 February 2023, as set out in this report.**
- 2. To delegate authority to the Authority Solicitor to make the proposed amended byelaws, relating to all of the Authority's car parks as detailed in the draft byelaws in Appendix 1 of the report, and thereafter to take all necessary steps to finalise the byelaw-making process, by advertising, consulting upon and applying to the Secretary of State for confirmation.**

3. **To delegate authority to the Authority Solicitor in consultation with the Chair and Deputy Chair of the Authority, to make any necessary minor amendments to the draft byelaws following the consultation process. Any significant amendments proposed are to be returned to a future Authority meeting for further consideration.**
4. **To delegate authority to the Head of Assets and Enterprise and the Authority Solicitor to implement and enforce the byelaws in their entirety once confirmed and in effect.**

42/24 REPORT OF THE GOVERNANCE REVIEW WORKING GROUP

The report was presented to Members to consider the recommendations that had arisen from discussions at meetings of the Governance Review Working Group.

Members requested, after some discussion, that the wording of the 2nd bullet point on the proposed amended Role Description for Members in Appendix A of the report be removed as it was considered not necessary.

Cllr Beer left at 11:15 during discussion of this item and returned at 11:30

Members then considered the proposals to discontinue the Member Champion Roles and introduce a skills audit for Members. Members considered the format of the proposed skills audit to be too involved and that there was a need for a more simpler skills matrix. The Chair reminded Members that this was a draft so was open for comments which would then be fed back into the Governance Review Working Group.

Members noted that there was evidence of good work on the Governance Working Group and thanked all Officers involved.

The recommendations as set out in the report, were moved, seconded, voted on and carried.

RESOLVED:

To approve the recommendations of the Governance Review Working Group as set out in Appendix 1 of the report subject to the removal of the 2nd bullet point in the amended Role Description for Members.

43/24 REPORTS FROM OUTSIDE BODIES - NONE SUBMITTED

No reports were submitted.

The meeting adjourned at 11:25 and reconvened at 12:00. Cllr Wharmby left the meeting at 11:40.

44/24 EXEMPT INFORMATION S100(A) LOCAL GOVERNMENT ACT 1972

RESOLVED:

That the public be excluded from the meeting during consideration of agenda items 13 and 14 to avoid the disclosure of Exempt Information under S100 (A) (3) Local Government Act 1972, Schedule 12A paragraph 3 "information relating to

the financial or business affairs of any particular person (including the Authority holding that information)”.

45/24 Strategy for Peak District National Park Authority Owned Public Toilet Facilities

46/24 Warslow Moors Estate - Pump Farm, Warslow Capital Works

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8. REPORT OF THE MEMBER APPOINTMENT PROCESS PANEL

1. Purpose of the report

To appoint the Chair and Vice-Chair of the Authority's two standing Committees, Planning Committee and Programmes and Resources Committee, to consider the Authority's 2023/24 appointments to Committees, Steering Groups, Panels, Advisory Groups and appointments to Outside Bodies.

Key Issues

- In accordance with the Authority decision to establish a Member Appointment Process Panel, the Panel invited Members of the Authority, on 20 May 2024, to indicate whether they wish to stand for appointment to key positions and their preferences for Committee Membership. The Panel have considered the responses received in the context of the agreed appointment principles.
- The report of the Panel is attached as Appendix 1. Members are asked to consider the report when agreeing the appointments set out in recommendations 1 to 5 below. (The references in brackets relate to sections A to D in Appendix 1).
- The report of the Panel is a summary of responses received it is not a recommendation from the Panel.

2. Recommendations

- 1. To confirm the Authority's previous decision to set the size of the two Standing Committees to 15, with 8 Local Authority Members and 7 Secretary of State Members and allocate Local Authority places on Planning Committee as set out in Section B (i) of Appendix 1 with an additional place on the Programmes and Resources Committee to accommodate the Chair of the Authority if required.**
- 2. To appoint Members as Chair and Vice Chair of the Planning Committee and Chair and Vice Chair of Programmes and Resources Committee until the annual Authority meeting in July 2025 [Section A]**
- 3. To appoint Members to the Planning Committee and the Programmes and Resources Committee until the annual Authority meeting in July 2025. [Section B (i) and B (ii)].**
- 4. To appoint the following until the annual Authority meeting in July 2025:**
 - a) 5 Local Authority Members and 4 Secretary of State Members to the Local Joint Committee. [Section B (iii)]**
 - b) 5 Local Authority Members and 4 Secretary of State Members to the Appeals Panel. [Section B (iv)]**
 - c) 3 Local Authority Members and 3 Secretary of State Members to the Investigatory and Disciplinary Committee [Section B (v)]**
 - d) the Chair and Vice Chair of the Programmes and Resources Committee, the Chair of the Authority and 3 other Members to the Audit, Budget and Project Risk Monitoring Group. [Section C (i)]**
 - e) 1 Member and 1 Deputy to the Due Diligence Panel. [Section C (ii)]**
 - f) 8 Members (4 Local Authority Members and 4 Secretary of State Members) to the Governance Review Working Group. [Section C (iii)]**
 - g) The Chair & Vice Chair of Planning Committee, Chair of Authority and 6 other Members to the Local Plan Review Member Steering Group. [Section C (iv)]**
 - h) 4 Members (2 Local Authority Members, 2 Secretary of State Members) and**

2 Reserve Members to the Member Appointments Process Panel [Section C (v)]

- 5. To appoint Members to the 18 Outside Bodies set out in Section D of Appendix 1 until the annual Authority meeting in July 2025.**
- 6. To confirm that all these appointments are approved duties for the payment of travel and subsistence allowances as set out in Schedule 2 of the Members' Allowances Scheme.**

How does this contribute to our policies and legal obligations?

3. Standing Order 1.39(1) Part I requires the Authority at the Annual Meeting to appoint Members to be the Chair and Vice Chair of each Standing Committee. Appointments made will continue until the next Annual Meeting unless a Member resigns from the office or resigns their membership of the Authority.
4. The Environment Act 1995 requires that membership of the Committees should as far as possible reflect the makeup of the membership of the Authority. This means that each Committee should, in most cases, have a majority of Local Authority appointed Members over the Members appointed by the Secretary of State, which includes Parish Members. There are a few exceptions where due to rounding up and rounding down the numbers from each category are equal. This principle is also considered when setting up an Appeals Panel.

Background Information

5. The Authority established a Member Appointments Process Panel to assist with appointments to key positions at the Annual Meeting. For this year Cllr A Gregory, Cllr K Richardson, Ms Y Witter and Cllr B Woods were appointed as Panel Members, with Cllr J Wharmby and Miss L Slack as reserve Panel Members.
6. The purpose of the Panel is to:
 - invite, receive and consider expressions of interests from Members in the annual appointments;
 - apply the agreed appointment principles to identify any issues that conflict with the agreed principles;
 - contact relevant Members to discuss and resolve issues if possible;
 - compile a list of candidates for the appointments for consideration at the Annual meeting.
7. As part of the process the Panel contacted Members of the Authority on 20 May to request their expressions of interest in the annual appointments. The Panel met on 18 June to consider the responses and check them against the appointment principles. The principles are available to view here [The Appointment Principles: Peak District National Park](#)
8. After considering the responses against the principles the Panel has produced a report, Appendix 1, which sets out a summary of the responses received. Where more than one Member has expressed an interest in a role all the names put forward have been included in Appendix 1 and where a vote is needed this is highlighted in the proposals section below. The intention of the Panel's report is to help improve the efficiency of making annual appointments however the Authority cannot prevent any Member from standing for appointment even if they have not given the Panel advance notice of their intentions.
9. Standing Orders state that when more than one Member is standing for a Chair or

Deputy/Vice Chair position the voting must be carried out by ballot of all Members present at the meeting. The Authority may also decide to carry out a ballot for other appointments if the majority of Members present agree. Should the need arise ballot papers are available for Members as required.

10. The Panel also considered point 6 in the Principles regarding the responsibility of nominated Members to demonstrate interest and potential and show that they understand what is required of them. With this in mind the Panel have asked that candidates for the Chair and Vice-Chair positions to supply a written statement of not more than 500 words in support of their expression of interest and those received will be circulated in advance of the meeting.

Proposals

Appointment of Chairs and Vice Chairs of Planning Committee and Programmes and Resources Committee. (Recommendation 2)

11. Section A of the Panel's report sets out the names of those Members who have expressed an interest in the roles of Chair and Vice-Chair of the two standing committees. All named Members interested in the roles of Chair and Vice Chair of Planning Committee and Chair and Vice Chair of Programmes and Resources Committee comply with Principle 3, as they have not exceeded the maximum continuous period of holding any one office for four continuous terms.
12. Two Members have expressed an interest in the role of Vice Chair of Planning Committee. If at the time of the meeting there are 2 Members to be considered, and they are both proposed and seconded, the Authority will need to make sure there are no further expressions of interest and carry out a ballot for the appointment.

Appointments to Planning Committee and Programmes and Resources Committee. (Recommendations 1 and 3)

13. Section B of the Panel's report sets out suggested Membership of Committees and Panels based on the preferences of individual Members and the nominations received for the key positions above. Sections B (i) and B (ii) refer specifically to membership of the Authority's two Standing Committees.
14. Standing Order 1.40 sets out the arrangements for appointing Members to Standing Committees including that both Local Authority Members and Secretary of State appointed Members must be appointed to Committees in the same proportion as the membership of the Authority. This is a requirement of the Environment Act 1995 which means that with a Committee size of 15 there should be one more Local Authority appointed Member on each Committee.
15. The proposed Committee Membership as in sections B (i) and B (ii) of Appendix 1 are based on the previous Authority decision to fix the Standing Committees at 15 Members, with 8 Local Authority Members and 7 Secretary of State Members. Before appointing to the Planning Committee, the Authority will be asked to confirm the allocation of Local Authority Members places by appointing Authorities, as set out in section B (i) of Appendix 1. For the previous 4 years the size of the Programmes and Resources Committee has been increased by 1 to 16 so that the Chair of the Authority can be appointed to both Committees. Mr K Smith has asked that, if he is re-appointed as Chair of the Authority, this increase is continued. Recommendation 1 refers to this.
16. There is expected to be 1 Secretary of State Member vacancy on the Programmes and Resources Committee, due to the resignation of a Member from the Authority, until a new appointment has been made by Defra.

17. Following expressions of interest, it may be necessary to take a vote on 2 of the Local Authority Member allocated places on the Planning Committee and these are highlighted in Appendix 1.

Appointments to Committees, Steering Groups, Panels and Advisory Groups. (Recommendation 4)

18. Sections B and C of the Panel's report set out the suggested membership of Committees, Steering Groups, Panels and Advisory Groups based on the preferences of individual Members and the expressions of interest received for the key positions. If no changes are needed at the meeting the appointments may be approved as proposed subject to the following issues identified by the Panel being addressed.
19. The Panel have identified there that are still vacancies to be filled on the Local Joint Committee, the Appeals Panel, the Investigatory and Disciplinary Committee, the Governance Review Working Group, the Local Plan Review Member Steering Group and the Member Appointments Process Panel. All these vacancies are highlighted in Appendix 1.

Appointments to Outside Bodies (Recommendation 5)

20. This year there are 18 Outside Bodies to be appointed to and these are listed in Section D of Appendix 1. For each Outside Body how many Members and Deputies the Authority is able to appoint and details of Members who have expressed an interest in being appointed to that body are identified. Where there are more Members interested than there are places or Members have not expressed a preference for being the Member or a Deputy a vote will need to be taken to allocate the places. It is proposed that the Chair asks if there are any further expressions of interest for uncontested places and seeks nominations for the vacancies identified, asks the Authority to vote on contested places and then asks the Authority to approve the appointments as one block.

Are there any corporate implications members should be concerned about?

Financial:

21. A Special Responsibility Allowance is paid to the Chair, Deputy Chair and Vice-Chair roles and Members may claim travel and subsistence for attendance at duties relating to the appointments made. These costs are included in the 2024/25 budget so the appointments do not incur any additional cost to the Authority.

Risk Management:

22. There are no apparent risks.

Sustainability:

23. There are no issues to highlight.

Equality, Diversity and Inclusion:

24. Members have the opportunity to seek appointments to all the available positions.
25. For information 60% of the current Authority Members are men and 40% are women, which is an increase of 3% in women and a decrease of 3% for men compared to 2022/23. In 2023/24 of the six appointments attracting a Special Responsibility Allowance 67% were held by men and 33% by women compared to 100% of the appointments being held by men in 2019 and 2018.

26. **Climate Change**

Every meeting of the Authority has its own Carbon footprint in terms of arrangements such as meeting papers, providing food and refreshments and where Members use private transport to travel to and from meetings. Scheduling meetings around key business needs and trying to hold several meetings on the same day aims to minimise the impact.

27. Background papers (not previously published)

None.

28. Appendices

Appendix 1 - Report of the Member Appointment Process Panel 2024.

Report Author, Job Title and Publication Date

Ruth Crowder, Customer and Democratic Support Manager, on behalf of the Member Appointment Process Panel, 26 June 2024.

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A) Appointment of Authority Chair & Deputy Chair, Committee Chairs and Vice Chairs¹

Authority	
Chair ² : Mr K Smith	Deputy Chair ³ : Mr J Berresford
Planning Committee	
Chair ⁴ : Cllr P Brady	Vice Chair ⁵ : Cllr P Brady or Cllr V Priestley
Programmes and Resources Committee	
Chair ⁶ : Prof J Dugdale	Vice Chair ⁷ : Cllr C Greaves

Notes

¹ As paragraph 4 of the appointment principles suggests that the Authority should seek to achieve a balance across appointments so throughout this report Council Members are highlighted in **blue** and Secretary of State Members in **red**. Where it appears that a position will be contested the names of the candidates are highlighted in **bold**. Standing Orders 1.12(3) and (4) state that voting for the Chair and Deputy Chair roles will be by ballot. When there are more than two persons nominated and, of the votes given, there is not a clear majority in favour of one person, the person having the least number of votes shall be removed from the list and a fresh ballot taken. In the case of an equality of votes for two or more candidates the Chair shall have a second or casting vote.

² There is one candidate for the role of Chair of the Authority. Mr K Smith meets the criteria set out in the appointment principles. If no further candidates are nominated and seconded at the meeting the appointment can be made by a show of hands however if there are more nominations, which are seconded, then a ballot will be required.

³ There is one candidate for the role of Deputy Chair of the Authority. Mr Berresford has completed 4 continuous terms as Deputy Chair (the suggested limit set out in the Appointment Principles), however the Panel are supportive of him continuing for a further year, if no further candidates are nominated and seconded at the meeting the appointment can be made by a show of hands. However, if there are more nominations, which are seconded, then a ballot will be required.

⁴ There is one candidate for the role of Chair of the Planning Committee. Cllr Brady meets the criteria set out in the appointment principles, if no further candidates are nominated and seconded at the meeting the appointment can be made by a show of hands. However, if there are more nominations, which are seconded, then a ballot will be required.

⁵ There are two candidates for the role of Vice-Chair of Planning Committee. All candidates meet the criteria set out in the appointment principles. If two or more of the candidates for the role of Vice Chair of Planning Committee are proposed and seconded then a ballot will be held.

⁶ There is one candidate for the role of Chair of the Programmes and Resources Committee. Prof Dugdale meets the criteria set out in the appointment principles, if no further candidates are nominated and seconded at the meeting the appointment can be made by a show of hands. However, if there are more nominations, which are seconded, then a ballot will be required.

⁷ There is one candidate for the role of Vice Chair of the Programmes and Resources Committee. Cllr Greaves meets the criteria set out in the appointment principles, if no further candidates are nominated and seconded at the meeting the appointment can be made by a show of hands. However, if there are more nominations, which are seconded, then a ballot will be required.

B) Appointment of Committees, Steering Groups, Panels and Advisory Groups

i) Planning Committee¹

Chair – See Section A above	Vice Chair – See Section A above	
Local Authority Members 8 ² :		
Cheshire East ³	1	Vacancy for another Local Authority
Derbyshire CC ²	1	Cllr D Murphy or Cllr J Wharmby
Derbyshire Dales DC	1	Cllr M Buckler
High Peak BC	1	Cllr I Huddleston
Staffordshire Moorlands DC/Staffordshire CC	1	Cllr A Hart
Metropolitan Districts/NE Derbyshire DC ²	3	Cllr M Chaplin, Cllr L Hartshorne, Cllr K Richardson, Cllr K Rustidge
Secretary of State Members 7:		
		Cllr M Beer
		Ms R Bennett
		Cllr P Brady
		Cllr B Hanley
		Cllr K Potter
		Cllr V Priestley
		Mr K Smith

Notes:

¹ Membership of the two Standing Committees has been prepared in accordance with the previous Authority decision that Committee sizes be fixed to 15 with half of the Authority Membership appointed to each Committee. According to the proportionality requirements in the Environment Act 1995 there should be 8 Local Authority Members on each Committee and 7 Members appointed by the Secretary of State (this includes Parish Members). Before appointing to Planning Committee, the Authority will be asked to confirm the allocation of Council Member places by appointing Authorities.

²There are currently 2 candidates for the Derbyshire CC place on the Planning Committee and 4 candidates for the 3 places for the Metropolitan Districts/NE Derbyshire DC Members. If all are proposed and seconded in both instances then votes will be required.

³There is currently 1 Local Authority Member vacancy. The Cheshire East Council place on the Planning Committee is available for another Local Authority Member as the Member appointed by Cheshire East asked not to be on Planning Committee and has confirmed this is to continue.

ii) Programmes & Resources Committee¹

Chair – See section A above	Vice Chair – See section A above
Local Authority Members 8 ² :	Secretary of State Members 7 ³ :
Cllr C Greaves	Mr J Berresford
Cllr C Farrell	Prof J Dugdale
Cllr L Grooby	Cllr A Gregory
Cllr G Heath	Mr K Smith
Cllr A Nash	Dr R Swetnam
Cllr C O’Leary	Mr S Thompson
Cllr B Woods	Ms Y Witter
1 Vacancy	1 Vacancy

Notes:

¹ Membership of the two Standing Committees has been prepared in accordance with the previous Authority decision that Committee sizes be fixed to 15 with half of the Authority Membership appointed to each Committee. According to the proportionality requirements in the Environment Act there should be 8 Local Authority Members on each committee and 7 Members appointed by the Secretary of State (This includes Parish Members).

For the previous 5 years the size of the Programmes and Resources Committee has been increased by 1 to 16 so that the Chair of the Authority can be appointed to both Committees. Mr K Smith has asked that, if he is appointed as Chair of the Authority, this increase is continued and the Panel are supportive of this. Agreement of this will increase the Secretary of State places available to 8.

²Following the request for expressions of interest 7 Local Authority Members have indicated that they would like to be appointed to the Programmes and Resources Committee with 1 further place subject to resolution of the places on Planning Committee.

³ If the extra place for the Chair is agreed and that is Mr Smith there will be 1 vacancy for a Secretary of State Member. This will be a holding vacancy due to the recent resignation by a Member pending the completion of the recruitment process to replace them by Defra.

iii) Local Joint Committee 9 members (5 Council: 4 Secretary of State)¹ and 9 staff representatives

Local Authority Members 5:	Secretary of State Members 4:
Cllr M Chaplin	Cllr M Beer
Cllr I Huddleston	Cllr K Potter
Cllr K Richardson	Cllr V Priestley
	Mr K Smith

Note:

¹ Following a request for expressions of interest there are 2 Local Authority places available and 0 Secretary of State places. This means that the Authority needs to identify 2 Local Authority Members to be appointed.

Please note that meetings of this Committee are scheduled to take place quarterly but only take place when there is sufficient business to make a meeting viable. To

ensure a meeting goes ahead there also needs to be a quorum of 4 Members each from the Authority Members and the Staff representatives (8 in total).

iv) Appeals Panel 9 members (5 Council: 4 Secretary of State)¹

Local Authority Members 5:	Secretary of State Members 4:
Cllr M Chaplin	Cllr M Beer
Cllr A Gregory	Mr J Berresford
3 Vacancies	Cllr P Brady
	Prof J Dugdale
	Dr R Swetnam

Note:

¹This year following the request for expressions of interest there are still 3 Local Authority Member vacancies to be filled. There are 5 Secretary of State Members for 4 places so if all these are proposed and seconded then a vote will need to be taken on the Secretary of State places.

The Panel is used as a pool of Members to be called upon in the event of an appeal. Members of the Investigatory and Disciplinary Committee cannot also be Members of the Appeals Panel.

v) Investigatory and Disciplinary Committee 6 members (3 Council + 3 Secretary of State)¹

Local Authority Members 3:	Secretary of State Members 3:
Cllr K Richardson	Cllr V Priestley
Cllr B Woods	Ms Y Witter
1 Vacancy	1 Vacancy

Note:

¹This year following the request for expressions of interest there is 1 vacancy for a Secretary of State Member and 1 vacancy for a Local Authority Member.

The Panel is used as a pool of Members to be called upon in the event of an appeal. Members of the Appeals Panel cannot also be Members of the Investigatory and Disciplinary Committee.

C) Other Appointments

i) Audit, Budget and Project Risk Monitoring Group (5 Members)¹

Chair of Programmes and Resources	See Section A
Vice Chair of Programmes and Resources	See Section A
Three Members ² :	Prof J Dugdale
	Cllr C Greaves
	Mr S Thompson
	Cllr A Nash
	Cllr K Richardson
	Ms Y Witter

Notes:

¹The membership of this new Group is based on appointments made earlier in the meeting together with places for 3 other Members.

ii) Due Diligence Panel (1 Member and 1 Deputy)

1 Member: Mr J Berresford	1 Deputy ¹ :
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Note:

¹There is currently 1 vacancy for a Deputy Member.

iii) Governance Review Working Group (8 Members)¹

Local Authority Members (4) ² :	Secretary of State Members (4) ³ :
Cllr C Greaves	Cllr M Beer
Cllr K Richardson	Mr J Berresford
Cllr B Woods	Cllr P Brady
1 Vacancy	Prof J Dugdale
	Mr K Smith

Notes:

¹ This Working Group started meeting again in December 2023 and made a report to the May 2024 Authority meeting. The Group is continuing to meet.

²Following expressions of interest there is still 1 Local Authority place to be filled.

³There are 5 Secretary of State expressions of interest for 4 places so if all these Members are proposed and seconded a vote will be required.

iv) Local Plan Review Member Steering Group (9 Members)¹

Chair & Vice Chair of Planning Committee	- See Section A
Authority Chair	- See Section A
Cllr M Beer	
Cllr P Brady	
Cllr M Buckler	
Cllr C Farrell	
Cllr B Hanley	
Cllr A Nash	
Cllr V Priestley	
Mr K Smith	
1 Vacancy	

Note:

¹The membership and terms of reference for this Steering Group were agreed by the Authority in March 2019 and included the Member Champion Roles. However, the Authority agreed to stop the Member Champion roles in May 2024. With the exception of 2 all the previous Member Champions appointed to this Group have expressed an interest in remaining on the Group. There is currently 1 vacancy.

v) Member Appointments Process Panel (4 Members & 2 Reserves)¹

Local Authority Members (2 & 1 Reserve):	Secretary of State Members (2 & 1 Reserve):
Cllr A Gregory	Dr R Swetnam
Cllr K Richardson	Ms Y Witter
Cllr B Woods	1 Vacancy

D) Appointment to Outside Bodies¹

National/Regional Bodies:	
Campaign for National Parks	1 Member and 2 Deputies: Cllr M Buckler, Prof J Dugdale 1 Vacancy
East Midland Councils	1 Member and 1 Deputy: Mr J Berresford 1 Vacancy
Europarc	1 Member: 1 Vacancy
Derbyshire Archaeological Advisory Committee	1 Member: Mr K Smith
South Yorkshire Mayoral Combined Authority	1 Member and 1 Deputy: Cllr K Richardson, Cllr M Chaplin
Charity Trustees, Company Directorships, LLPs:	
Peak District National Park Foundation	3 Members and 2 Reserves: Cllr M Beer, Mr J Berresford, Cllr A Gregory, Cllr V Priestley, Dr R Swetnam
National Parks England	Chair of Authority
National Parks Partnerships LLP – Annual Meeting	Chair of Authority
Partnerships:	
Derwent Valley Community Rail Partnership	1 Member and 1 Deputy: 2 Vacancies
High Peak and Hope Valley Community Rail Partnership	1 Member and 1 Deputy: Cllr M Beer 1 Vacancy
Moors for the Future Partnership Group	1 Chair, 1 Deputy Chair and 1 Reserve: Cllr V Priestley 2 Vacancies
Peak District Partnership ⁴	1 Member: Cllr P Brady
Staffordshire Destination Management Partnership	1 Member and 1 Deputy: Cllr A Hart 1 Vacancy
Other Meetings, Groups and Forums:	
Derbyshire Local Nature Recovery Strategy Board ² and Staffordshire Local Nature Recovery Strategy Steering Group ²	1 Member (was Member Champion for Natural Environment, Biodiversity and Farming): Cllr V Priestley

Land Managers Forum	1 Chair, 1 Deputy Chair and 2 Members: 4 Vacancies
Peak District Local Access Forum ³	1 Member and 1 Deputy: Cllr M Beer, Cllr I Huddleston, Cllr A Nash
Peak District Local Nature Partnership ³	1 Member and 1 Deputy: Cllr M Beer, Cllr M Buckler, Dr R Swetnam
Stanage Forum Steering Group	1 Member: Cllr C Farrell

Notes:

¹Where there is one candidate for each role and no further nominations are received the appointment can be made by a show of hands. Where more candidates are proposed for one role a vote by show of hands or by ballot may be required.

²Local Nature Strategy Boards/Groups - it may be necessary for this Member to also be appointed to other LNS Groups as they emerge.

³There are currently votes required for the places on the PD Local Access Forum and the PD Local Nature Partnership.

⁴The Peak District Partnership only meets when required.

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9. **ANNUAL CALENDAR OF MEETINGS 2025 (KH)**

1. **Purpose of the report**

To approve a calendar of meetings up to December 2025 and to note the proposed dates for the compulsory planning training and the Member Workshops identified as essential in the Member Learning and Development Plan.

Key Issues

- **At the Annual Meeting each year, the Authority approves the schedule of meetings for the following calendar year. This means that Members and Officers have 18 months of meetings in their diaries and can plan accordingly.**
- **The dates in the proposed calendar of meetings are set around necessary deadlines for finance, audit and performance reporting and take into account other factors such as school holidays and Bank Holidays.**

2. **Recommendation**

1. **To approve the Calendar of Meetings for 2025 as set out in Appendix 1 of the report.**

How does this contribute to our policies and legal obligations?

3. The Authority Plan includes Objective F (Governance) - to have best practice governance arrangements in place. Having a calendar of meetings which is set around necessary business reporting deadlines contributes to this.

Background Information

4. The Authority annually agrees the calendar of meetings for a 12-month period following on from the current calendar which has dates set up to December 2024.
5. The proposed calendar for 2025, which takes into account the timing of finance, audit and performance reporting requirements, is set out in Appendix 1 of this report. This year the calendar has been reviewed by the Governance Review Working Group and they have proposed to only have one meeting in July rather than two and to have dates for Planning Committees each month.
6. Arrangements for the induction of new Members and the Members' annual tours are also considered in setting the calendar. For completeness, dates allocated at present for Members' briefings, training and other events are also shown as far as possible but may be subject to change. Further dates for briefings and workshops may be added as part of the annual Member learning and development report later this year.

7. **Proposals**

Members are asked to:

- Approve the calendar of meetings for 2025 as set out in Appendix 1.
- Note the proposed date for the compulsory Planning Training for 2025 and to set aside in diaries one of the dates to guarantee attendance. The proposed dates are 19th September 2025 and 17th October 2025.

- Note the proposed dates for the Member Workshops.

Are there any corporate implications members should be concerned about?

Financial:

8. There are no additional resource implications arising out of the report. As there are time and resource implications for setting up additional meetings the schedule has been set to reflect the known business needs of the organisation rather than a set four to eight weekly cycle of meetings.

Risk Management:

9. There are no risks arising out of the report. Subject to legal requirement about providing adequate notice measures are in place to call additional meetings if it becomes apparent that one is needed and to cancel a meeting if there is insufficient business.

Sustainability:

10. No issues.

Equality, Diversity and Inclusion:

11. No issues.

12. Climate Change:

Every meeting of the Authority has its own Carbon footprint in terms of producing meetings papers, providing food and refreshments and where Members use private transport to travel to and from meetings. Scheduling meetings around key business needs and trying to hold several meetings on the same day aims to minimise the impact.

13. Background papers (not previously published)

None.

14. Appendices

Appendix 1 - Proposed Calendar of Meetings for 2025.

Report Author, Job Title and Publication Date

Karen Harrison, Customer & Democratic Support Team Senior Advisor, 27th June 2024

PROGRAMME OF MEETINGS 2025

Bank Holidays 2025: 1st January, 18th April, 21st April, 5th May, 26th May, 25th August, 25th December, 26th December 2025

All Meetings/Events start at 10am except where shown

	2025											
Formal Committee Meetings	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Authority		7	21		9		4 (AGM)		26		14	
Programme and Resources	24			25			11		12			12
Planning	17	14	14	11	16	13	18	8	5	10	7	5
Planning Site Visits	16	13	13	10	15	12	17	7	4	9	6	4
Essential Training/Workshops and Other Events & Meetings	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Members' Forum (1.30pm)		7	21		9		4		26		14	
Member Workshops (<i>Essential Training, Start Times to be notified</i>)										24	21	
Essential Training Events (<i>Start Times to be notified</i>)						6 <i>New Member Induction</i> 20 <i>Annual/Planning Tour</i>			19 <i>Planning Training (1)</i>	17 <i>Planning Training (2)</i>		
Audit, Budget & Project Risk Monitoring (<i>Start Times to be notified</i>)	24				9		4				14	

PROGRAMME OF MEETINGS 2025

Bank Holidays 2025: 1st January, 18th April, 21st April, 5th May, 26th May, 25th August, 25th December, 26th December 2025

Other Committees, Steering Groups and Panels	Meeting Frequency
Local Joint Committee	Quarterly, provisional dates set: 21 February, 23 May, 3 October, 28 November
Appeals Panel	Meets only when required
Due Diligence Panel	Quarterly, provisional dates set: 20 February, 24 April, 17 July, 16 October
Governance Review Working Group	Meetings arranged as required
Local Plan Review Member Steering Group	Meetings arranged as required
Member Appointments Process Panel	Usually meets once per year in June

10. MEMBERS ANNUAL ATTENDANCE REPORT 2023/24 (KH)

1. Purpose of the report

To consider the annual return of Members' attendance at Authority, Committee meetings and essential Member training events for 2023/24

Key Issues

- As DEFRA and other appointing Authorities regularly request information on the attendance level of their appointed members, the Authority publishes attendance figures annually based on the financial year, in this instance 1st April 2023 to 31st March 2024.

2. Recommendation

- 1. To note the annual return of the Members' attendance for 2023/24 at meetings of the Authority, Standing Committees and Essential Member Training as set out in Appendix 1 to the report.**

How does this contribute to our policies and legal obligations?

- 3.** The Authority meeting on 24th June 2005 (Min.62/05) agreed a set of performance measures for Members. The Measure for meetings is the percentage of full Authority meetings and approved duties actually attended, that Members could have attended. The target is at least 75% overall and 75% of each specific meeting. The purpose of this report is to monitor attendance and commitment.

The Governance Review Working Group reviewed these arrangements in 2019/20 and concluded that the existing reporting arrangements worked well and should continue. The Authority approved the recommendation of the Working Group, in May 2020, for an annual report on Member attendance at meetings of the Authority, Standing Committees and essential learning and development events only.

Background Information

- 4.** The annual return shown in Appendix 1 (attached to the report) has been compiled from the attendance records at full Authority, Standing Committee meetings and essential learning and development events for the period April 2023 to March 2024. The Authority has previously agreed that the use of individual percentages would not be published so the information is presented to provide a comparison between possible meetings attended and the actual number of meetings attended.

Overall for 2023/24 attendance at meetings was 76%. This is over the 75% target and compares to an overall figure of 67% for 2021/22 and 80% for 2022/23.

This year's total is down on the 2022/23 figures. However, it is noted that the ability of some Members to attend these meetings due to their individual medical issues has had an impact on the individual attendance figures.

- 5.** During 2023/24, the Local Joint Committee didn't meet at all so a percentage has not been included in Appendix 1.

- 6. Essential Member training**

The current Member Learning and Development Framework states that attendance at training and other events will be monitored and reported. The target for overall attendance at events identified as "essential" in the Member Learning and Development

Plan is 50%.

In this period 5 Essential Member Training sessions were held, however attendance was only expected at 4 of these as 2 were sessions of planning training and attendance was only required at one session per Member.

Overall for 2023/24 the attendance at these events was 66% an increase in performance compared to 2022/23 (57%). The returns for 2023/24 are shown in Appendix 1.

7. Committee attendance by the Chair and Deputy Chair of Authority and the Chairs and Vice Chairs of Standing Committees as Observers

Standing Order 1.45(1) allows the Chair and Deputy Chair of Authority and the Chairs and Vice Chairs of Standing Committees to attend meetings as observers of a committee they are not appointed to where they are able to speak but not vote. In the absence of the Chair of a Standing Committee, the Vice Chair may attend instead. In the relevant time-period, there were no instances where a Chair or Vice Chair attended as observers.

Attendance as a participating Committee Member is set out in Appendix 1. Since July 2018 the Chair of the Authority has been a Member of both Standing Committees.

Proposals

8. The annual return is provided for information and for Members to note.

Are there any corporate implications members should be concerned about?

Financial:

9. No issues

Risk Management:

10. There are no apparent risks.

Sustainability:

11. There are no issues to highlight.

Equality, Diversity and Inclusion:

12. There are no issues to highlight.

13. Climate Change

There are no issues to highlight.

14. Background papers (not previously published)

None.

15. Appendices

Appendix 1 - Members' Attendance Record: April 2023/24

Report Author, Job Title and Publication Date

Karen Harrison, Customer and Democratic Support Team Senior Adviser, 27th June 2024

Members' Attendance Record: April 2023 - March 2024

Member	National Park Authority		Planning Committee		Programmes and Resources		Essential Training		Total Possible	Total attended
	Possible	Actual	Possible	Actual	Possible	Actual	Possible	Actual		
Armitage, Cllr William	2	0	2	0	0	0	0	0	4	0
Beer, Cllr Martin	7	6	7	6	0	0	4	3	18	15
Berresford, Mr James	9	8	1	1	5	5	4	4	19	18
Brady, Cllr Patrick	9	8	10	10	0	0	5	5	29	26
Buckler, Cllr Matt	7	4	7	6	0	0	4	3	18	13
Chaplin, Cllr Mike	9	8	10	9	0	0	4	4	23	21
Chapman, Cllr David	2	2	2	2	0	0	0	0	4	4
Prof Janet Dugdale	9	9	0	0	5	5	4	2	18	16
Farrell, Cllr Charlotte	9	8	0	0	5	5	4	3	18	16
Fryer Cllr Paul	5	5	0	0	3	2	4	2	12	9
Furness, Cllr Chris	2	2	0	0	1	0	0	0	3	2
Gourlay, Cllr Nigel	7	4	0	0	4	0	4	0	15	4
Greaves, Cllr Charles	9	8	0	0	5	4	4	3	18	15
Gregory, Cllr Andrew	9	7	0	0	5	3	4	2	18	12
Hamid, Mr Zahid	2	2	0	0	1	1	0	0	3	3
Hanley, Cllr Bill	7	7	7	5	0	0	4	4	18	16
Harling, Ms Annabelle*	9	4	4	0	4	3	4	4	21	11
Hart, Cllr Andrew*	9	3	10	5	0	0	4	0	23	8
Hartshorne, Cllr Lee	7	6	7	5	0	0	4	4	18	15
Heath, Cllr Gill	9	5	0	0	5	4	4	0	18	9
Huddleston, Cllr Ian	9	6	10	5	0	0	4	4	23	15
McCloy, Cllr Andrew	2	2	3	2	1	1	0	0	6	5

Member	National Park Authority		Planning Committee		Programmes and Resources		Essential Training		Total Possible	Total attended
	Possible	Actual	Possible	Actual	Possible	Actual	Possible	Actual		
McLaren, Cllr Colin	2	2	0	0	1	1	0	0	3	3
Murphy, Cllr Dermot	9	5	10	8	0	0	4	0	23	13
Nash Cllr Andy	7	5	0	0	4	4	4	4	15	13
O'Leary, Cllr Chris	7	3	6	1	0	0	4	2	17	6
Potter, Cllr Kath	9	7	10	9	0	0	4	4	23	20
Priestley, Cllr Virginia	9	7	10	10	0	0	4	4	23	21
Richardson, Cllr Ken	9	8	10	6	0	0	4	2	23	16
Slack, Miss Lydia	7	6	5	3	1	1	4	1	17	11
Smith, Mr Ken	9	9	10	10	4	4	4	4	27	27
Swetnam, Dr Ruth	9	8	3	1	4	3	4	4	20	16
Tapping, Cllr Peter	2	2	0	0	1	1	0	0	3	3
Taylor, Cllr David	2	0	0	0	1	0	0	0	3	0
Thompson, Mr Simon	7	6	0	0	4	3	4	3	15	12
Wharmby, Cllr Jean	9	5	4	3	4	1	4	0	21	9
Witter, Ms Yvonne	9	9	0	0	5	5	4	4	18	18
Woods, Cllr Becki	9	8	0	0	5	4	4	1	18	13
Total	264	204	148	107	78	60	121	80	600	453
Total attendance per committee as %		77%		72%		77%		66%		
		Target 75%		Target 75%		Target 75%		Target 50%		

Total overall attendance including training		Total overall attendance just at committees	
2023/24	76%	2023/24	76%
2022/23	74%	2022/23	80%
2021/22	64%	2021/22	67%
Target 75%			

*Attendance affected due to medical reasons.

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CHIEF EXECUTIVE REPORT (PM)

1. Purpose of the report

To up-date members of key items since the previous Authority meeting

2. Recommendation:

1. For Members to note the report

3. Key Items

National and regional issues

Due to the pre-election period there has been relatively little from Government since the last CEO report. We are still awaiting guidance on the new duty to further the purposes of National Parks.

I was due to attend a Ministerial Roundtable hosted by the Campaign for National Parks (CNP) to discuss nature recovery but government attendance at the meeting was not possible. The meeting did still go ahead with a range of environmental organisations. There were calls for a big bold vision for the future and collaborative leadership to achieve this. We need Defra to be seen as one of the big offices of state as its responsibilities are vital for the future of the nation. It was recognised that there will be significant early opportunities for any new government such as COP16 (Biodiversity) in October and the 75th anniversary of the legislation that created National Parks in December. Perhaps the latter may be an opportunity to reassess the core purposes of National Parks, which were founded at a time when there was not the concern over climate or nature.

Our communications team has prepared initial letters ready to be sent to all our newly elected MPs, some of whom may be taking on the role for the first time. We will use a similar briefing pack to that which we prepared for the candidates in the new East Midlands Combined County Authority (EMCCA) and we will offer visits and meetings with all successful candidates.

Myself and the Chair have now met with Claire Ward, the new EMCCA Mayor. Claire is keen on a 'visit East Midlands' campaign with better promotion of all there is to offer in the region. This could help dissipate visitors to the National Park to other areas of the region although it is recognised the vast majority of our visitors are already from the region. Claire is also setting up a Nature and Biodiversity Taskforce, which we have strongly suggested should include representatives from the Authority.

Headlines across the National Park Management Plan

The recent Delivery Group meeting of partners in the NPMP had to be postponed due to limited attendees. This is currently being re-scheduled.

Climate Change

Climate Change Member training has recently taken place as well as a specially convened workshop with Sheffield University entitled Conservation in a changing climate: considering new approaches for the Peak District. The workshop set out to examine what the focus of our conservation efforts should be, given the prediction that by 2050 the weather in the Peak District will be similar to southern France. How do we need to adapt our landscapes and what adaptive release do we need to accept (what do we let go of)?

All UK National Parks have signed up to Race to Zero, a United Nations initiative. We are the first National Park in the world to do so. There is a commitment to measure and

reduce carbon, which whilst being challenging and somewhat contested, does give the National Park movement a clear direction of travel and aspiration. The launch of Race to Zero had been delayed due to the pre-election period but is now due to go ahead on 25th July. We expect some Peak District case studies on this to be picked up by local comms channels.

Nature Recovery

A programme manager has now been appointed for the Morridge Hill Country Landscape Recovery project and other staff appointments are underway. The project will give us opportunities for landscape recovery supported by private as well as public funding.

The Farming in Protected Landscapes (FiPL) scheme is coming to an end. We have allocated almost all the remaining funding we have. There have been extensions offered by Defra for the admin staff and further extensions for the FiPL advisors, who's role will change to help more farmers enter existing environmental schemes. We recently hosted a national FiPL workshop where colleagues from ten protected landscapes came together with the Defra FiPL team. Excellent field visits took place to see a range of projects that we have funded locally through this programme.

Work is underway at Pump Farm on the new agricultural buildings which need to be in place before a longer term tenancy is agreed on the house and land. New tenants are also being assessed for Knowle House Farm, which Members visited on the annual tour last year.

We recently hosted a study visit of ecology colleagues from across UK National Parks and currently our senior nature team is in the New Forest for a meeting of the English National Parks Agriculture and Rural Development Group where we will be presenting an update on our Defra funded test and trial for landscape recovery.

The Authority coordinates a Fire Operations Group to help prevent and address wildfires. We recently hosted a training exercise on Stanage Edge which involved full scale deployment of resources for a mock wildfire incident. It was incredibly valuable to practice this and for some of our newer Rangers and team members to get experience of using kit in the field and coordinating with other partners in a pressurised scenario.

Following on from my recent visits to moorland estates managed in private ownership, I have just spent an afternoon on the Eastern Moors, which are largely owned by the Authority but are managed through a partnership with the National Trust and RSPB. Almost 15 years into the partnership and real change across the landscape can be seen. The aim is to achieve diversity: within the species we have; of species; and across different types of habitat. The site as gone down from 7,000 sheep grazing to 2,000 and now to none. Careful grazing management is now achieved through tenant cows and a herd of red deer. The moors now consist of a range of habitats including some rare wet-woodland. One of the main management challenges for the partnership is visitor pressure with over 300 incidents of camping with fires dealt with every year. The pressures on and use of the landscape get to the heart of key questions for us as a National Park Authority – what should be the priorities for how land is used?

Welcoming Place

It has been a delight to get to know the Ilam and Dovedale area better recently. I attended the opening of a new National Trust accessible path around Ilam Hall, which the Authority partly funded. There are plans for a second phase of accessibility work at this very popular site. I also stayed over at the Ilam youth hostel with the YHA CEO and enjoyed an early run around Thorpe Cloud with him the next morning. Negotiations are progressing with the National Trust around the provision of toilets at Dovedale and wider site developments.

The Miller's Dale change place is now open and we are currently installing a temporary bike hire operation in the Goods Shed which will also provide accessible cycle hire options. Across all our visitor centres and cycle hire operations a new till system is currently being installed which will link directly to our finance system. The consultants who have been looking at options for visitor centres and cycle hire have just submitted their findings and recommendations. We are working through these and will shortly come back to Members to agree how we proceed.

The roll out of pay and display charges at 13 of the Authority's car parks has been implemented and successfully operating throughout the year. Progress is also being made with the implementation of the new tariff structure with DEFRA having initially approved our draft new bylaws and the required public consultation drawing to a close. Asset Management are now moving on to look at further opportunities for more car parks or increasing the size of existing areas either seasonally or permanently. We are also monitoring the impact of the new charges on parking behaviours. This is focused on displacement on to verges with initial indications being that the impact is minimal and in some cases, particularly at North Lees where we have more of a presence, verge parking seems to have decreased. This is likely down to the additional efforts we have put into engaging with visitors around this issue on these sites.

Members recently visited North Lees campsite on the annual tour and will have heard about plans for future development. Currently we are looking to install four new campervan berths at the campsite.

There is a strong programme of school visits, wellbeing events and Ranger guided walks taking place with good levels of attendance. I am currently reviewing a proposal to establish a Youth Voice programme, as previously mentioned at Authority meetings. This will give Members far greater connection to the perspectives and views of younger people who live or work in the National Park.

Following several discussions with Members on issues to do with tourism and visitor pressure, a 'user pressure' group is being established to determine what extra data and research we need to inform our position on managing the pressures that come from all different types of National Park users.

We continue to welcome a wide range of volunteers to work with us from our regular volunteer Rangers, to our younger Green Leaders and our gateway practical volunteering programme PPCV. We also now have Defra funding for phase two of Generation Green – giving young people the experience of an overnight stay in the National Park. The NLHF funded Championing National Parks for Everyone project is also underway with staff being recruited at both the Authority and Mosaic, who will deliver this programme of training community members to bring more people into the National Park.

Another new initiative is the hiring (with funding from United Utilities) of two Wildfire Engagement Officers. These are roles that will engage with the public coming into the National Park around the risks of wildfires, especially from wild camping and associated bonfires and barbeques.

Thriving Communities

Since my last update we have held the Bakewell Meet the CEO Roadshow which was well attended and helped me understand important local issues. Thanks to James Beresford for attending. Dates and venues for the next round of Roadshows are currently being set. I also attended Saddleworth Parish Council for a briefing and was impressed by the efforts they have put into producing a neighbourhood plan, with great

support from our own community planning team. I am continuing to meet residents from Cressbrook Dale to hear their views on unauthorised developments in the local area and to assure them of all the Authority is doing to address these.

I'm pleased that the planning team have now gone live with our new online reporting form for anyone who believes there are planning breaches. This new form will save a lot of staff time and enable us to keep those reporting potential incidents up to date with progress. The team is making good progress with clearing our enforcement backlog and the integration of enforcement officers into the area teams appears to be a helpful new way of working. The latest planning performance figures are also very good with nearly 90% of planning cases being determined within the prescribed time period (government target is 70%).

Aldern House now has some co-working space in the old CEO office that our assets team has done a terrific job in refurbishing. This should provide a flexible and useful space for local businesses and community groups to come in and use.

Resource issues

There is no further update from my last report on the year end position. We are yet to finalise numbers but we are comfortable that we will have hit our overall budget target.

Staffing update

Recruitment remains positive with a number of new appointments being made. The National Park Training Academy now has eight confirmed trainees with the potential for another four in the pipeline. This is an amazing result given the Training Academy was only created earlier this year. The programme of mentor support, peer learning and site visits for the trainees is currently being developed.

Recent external meetings

Since my last report I have continued to meet with stakeholders, partners and organisations based in and around the National Park Authority. A number of such meetings have been covered above but they also include:

- Tissington Well Dressings, Sir Richard Fitzherbert
- James Blake, CEO of Youth Hostel Association
- Fire Operations Group training exercise at Stanage Edge
- Mam Tor Visit with National Trust general managers from across England and Wales
- Campaign for National Parks round table discussion on nature recovery
- Stephen Vickers, CEO Chatsworth (Devonshire Group)
- UK National Park CEO & Chairs Forum at Lock Lomond
- Jo Dille, MD of Visit Peak District & Derbyshire
- Alistair Kirkbride (Low Carbon Destinations) re sustainable travel
- Gemma Howarth, Area Manager of RSPB
- EMCCA Mayor, Claire Ward
- Kate Josephs, CEO Sheffield City Council
- Ranger Water Company Partnerships

Report Author, Job Title and Publication Date

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